



LIBRARY INFORMATION BOOKLET

ENQUIRIES	stmarkslibrary@csu.edu.au	+61 2 6272 6256 or 57
Library Manager	Susan Phillips	sphillips@csu.edu.au
Circulation/Cataloguer	Sylvia Young +61 2 6272 6256	syoung@csu.edu.au
Distance Ed./InterLib	Thyme Hanssen +61 2 6272 6257	thansson@csu.edu.au
Address	15 Blackall St Barton ACT 2600	

Library catalogue access

St Mark's library info pages: www.stmarks.edu.au/library

CSU students go to the library homepage <http://www.csu.edu.au/division/library/> and proceed to **PRIMO SEARCH**.

OPENING HOURS

Monday to Friday: 9.00 am to 5.00 pm. **Closed weekends**

Residential schools only

Monday to Friday: 8.30 am to 5:00 pm.

LIBRARY MEMBERSHIP

CSU staff and students including St Mark's RTO students are full members. No membership fee.

Other than students or staff:

Individual	\$60.00 annual
Individual (distance) postal	\$120.00 annual (conditions apply)
Parish (Dio. Canberra & Goul.)	\$170.00 (covers individual use by Parish members)
Parish–Other dioceses & denoms	\$180.00 annual
Anglican clergy (Dio C&G)	no fee
Friends of St Mark's members	covered by Friends membership subs.

BORROWING FROM THE LIBRARY

	Community Borrowers	CSU internal undergrads & postgrads, RTO students	Distance Education Students	CSU Higher Degree (PhD, Masters, Hons) & Staff
No. of items	28	20	20	50
Extent of loans	28 days	28 days	28 days	90 days
Renewals	2 renewals (28 days)	4 renewals (28 days each)	4 renewals (28 days each)	4 renewals (28 days each)

Overdue and recalled items

Overdue items and recalled items cannot be renewed.

Fines on overdue items

Fines must be paid to St Mark's Library by cheque or credit card.

CSU Students: Do not pay fines to CSU Banner.

Overdue item	\$0.50 per day per item
Recalled items	\$5.00 per day (fined from day due)
• Borrowing rights suspended	when \$50.00 in fines is reached.
• Replacement cost lost items	\$180.00 + fines accrued

ABOUT THE LIBRARY

St Mark's library contains the most significant collection of biblical, missiological and theological works in the nation's capital. It also holds the collections of the first bishops appointed to the Anglican Diocese of Canberra and Goulburn including Bishop Mesac Thomas' and Bishop Ernest Burgmann's libraries.

The library collects at research level, catering for students from certificate to doctoral level. The collection is estimated at 100,000 items.

Special collections

www.stmarks.edu.au/library

- Tippett Missiological Archive.
- Bible Society of Australia collection of rare Bibles.
- Rare Books collection

Access to special collections

- » Restricted access
- » To view contents of these collections visit the webpages
- » Click on the Finding Aid for each collection
- » To view items from the collection, complete the online form and submit the request.

Facilities in library

- Reading room.
- CSU wireless network available. Password access only.
- 'Pro Surface 3' tablet computer available for short loan on request.
- Printing, scanning, photocopying available. Cost: 15c per sheet. Users must pay using their ID card (CSU users) or check with Library desk.

Copyright

Copyright law is strictly observed:

- 10% or one chapter of a book.
- One article from a journal.
- DVDs / CDs may be copied in accordance with the Copyright Act.

Postal Services

CSU Distance Students only

- Items are scanned and emailed if possible.
- Items are posted to your home address.

- Reply-Paid stickers are provided to Distance Education students only.
- Return Post: Item to be placed in a padded bag addressed to:

St Mark's Library
15 Blackall St
Barton ACT 2600

Items lost in the post

- ▶ When an item is lost:
 - Notify us immediately.
 - Fill in a lost form at Post Office.
 - Fill in a Statuary Declaration declaring you have made every effort to retrieve the item.
 - Post these documents to St Mark's Library.
 - The library may then choose to cancel fees owing on the item.
 - The Library reserves the right to charge the \$180 replacement cost of the item which includes the \$50 administration fee.

ONLINE REFERENCE WORKS

CSU Students only. Password access

www.csu.edu.au/division/library/find-info/links

- Oxford Reference Online
- Oxford Biblical Studies Online
- Karl Barth Digital database
- Twentieth Century Religious Thought
- Oxford Encyclopaedia of Biblical Interpretation
- Brill : Religion Past and Present
- Oxford Encyclopaedia of Religion
- Twentieth Century Religious Thought : Alexander Press
- Oxford Handbooks Online (Religion)
- Canterbury Dictionary of Hymnology